



“Student Success,  
Whatever It Takes”

## *SCHOOL BOARD OF MONROE COUNTY* REGULAR MEETING MINUTES

September 28, 2010 at 5:00 PM

A. J. Henriquez Adm. Bldg.  
241 Trumbo Road  
Key West, Fl. 33040

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**PRESIDING:** Andy Griffiths, Chair

**PRESENT:** John Dick; Duncan Mathewson; Steven Pribramsky; Debra Walker; Dr. Joseph Burke, Superintendent and School Board Attorney Richard Collins, and Scott Black

### **RECOGNITION**

1. Student Achievement
  - a. Steven Hernandez - Perfect Attendance
  - b. Riley Falconer - HOB PBS Student of the Month
2. Staff Achievement
  - a. United Way Pledge – Margorie Smith
  - b. Children's Movement of Florida - Monroe County Milk Party Rally

### **ADOPT AGENDA.**

**Upon the recommendation of the Superintendent,**

Mr. Pribramsky motioned and Dr. Mathewson seconded to approve the agenda as amended.

- The Superintendent moved Action Item I3 and I4 to be heard first during that time of the agenda.
- (F1) Mycro Solutions is simply an update and not an item for approval

### **Moved to Action:**

5. Approve the Recommendations for Administrative Personnel Employed for the 2010-2011 School Year – Action Item I7
8. Approve District Travel. Goal Area 4 – Action Item I6
17. C Budget Amendment for Gerald Adams School - Action Item 8
1. Approve Recommendation for Out of Field Teachers for Regular Term 2010-2011. Action Item I9

### **APPROVAL OF MEETING MINUTES**

**Upon the recommendation of the Superintendent,**

Mr. Dick motioned and Mr. Pribramsky seconded to approve the consent agenda as amended.

1. Approval of Minutes July 21, 2010

Motion passed without objection:  
(Copy in SMB 49, page 59)

**CONSENT AGENDA**

**Upon the Recommendation of the Superintendent,**

Mr. Dick motioned and Dr. Mathewson seconded to approve the consent agenda as amended.

1. Approve the Recommendations for Out of Field Teachers for Regular Term 2010-2011. Goal Area 4
2. Approve the Recommendations for Out of Field Teachers for ESOL for Regular Term 2010-2011. Goal Area 4
3. Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2010-2011 School Year. Goal Area 4
4. Approve the Recommendations for Instructional Personnel Employed for the 2010-2011 School Year. Goal Area 4
5. Goal Area 4
6. Approve Requests for Leave. Goal Area 4
7. Approve List of Volunteers for the 2010-2011. Goal Area 4
9. Approve Contract Renewal with John R. Collins for Legal Services September 15, 2010 through June 30, 2011. Goal Area 5
10. Approve Invoice for John R. Collins for Legal Services. Goal Area 5
11. Approve Invoice for Vernis & Bowling, Inc. Invoice No. 87072, 102317, 106554, 103849. Goal Area 5
12. Approve Out of State Field Trip for Stanley Switlik School's Alpha Program Traveling to Washington, D.C. Goal Area 5
13. Approve Out of State Field Trip for Key West High School Students Traveling to the Jazz Fest in New Orleans. Goal Area 5
14. Approve 2010-2012 School Health Services Plan. Goal Area 6
15. Approve Contract Extension with Blue Cross Blue Shield of Florida. Goal Area 5 (09/23/10)
16. Approve Advance of Funds. Goal Area 5 (09/22/10)
17. Approve Out of State Travel for Key West High School's TV Production Class Traveling to Anaheim, California. Goal Area 5 (09/23/10)
- 17.(18) Approve Budget Amendments:
  - a. Adult Education
  - b. Head Start
  - c. Gerald Adams School
  - d. Teacher Allocations (09/22/10)
  - e. Century 21 (09/23/10)

Motion passed without objection:  
(Copy in SMB 49, page 60)

**BOARD DISCUSSION ITEMS**

1. Charter School Recommendations, Dr. Jara, 15 Min. reviewed the charter school applications below.

**Upon the Recommendation of the Superintendent,**

Mr. Pribramsky motioned and Dr. Mathewson seconded to approve

- Ocean Studies Charter Evaluation (09/27/10) A vote by the Board was taken.

Motion passed without objection:  
(Copy in SMB 49, page 61)

- Mycro Solutions Charter Update – Dr. Jara spoke concerning this California based school designed for Alternative Education Schools. Conversations continue this year but an anticipating startup date may be in 2012.
2. Proposed Policy Pending Public Hearing, Michael Kinneer, 10 Min.
    - a. Universal Breakfast Policy - No one addressed the Board.

**STAFF REPORTS**

**I. Curriculum:**

A. NONE

**II. Finance:**

- A. ESP Program Report Outlining Cost Savings - Mr. Kinneer provided an outline highlighting the savings.
- B. Fiscal Forecast - Dr. Burke presented a the fiscal forecast to the Board and provided a link to item.

**III. Internal Auditor:**

***Upon the Recommendation of the Internal Auditor***

*Mr. Pribramsky motioned and Mr. Dick seconded to accept the Audit Committee's Report.  
Motion passed without objection.*

- A. Audit Report from Internal Auditor consisting of the following highlights was presented to the Board.
  - Hotline Update
  - Workplan Changes
  - Ethics
  - RFP for an Audit Dept Staff Person
  - Updates on Ynet, HOB Concession Stand, Demand Letter for Toppino Construction
  - Jessica Lundsford compliance is a high priority.

***Upon the Recommendation of the Internal Auditor***

*Mr. Pribramsky motioned and Mr. Dick seconded to investigate the Even Start Grant concerning ethics.*

Motion Passed without objection.

**IV. Legal Services:**

A. NONE

**CITIZEN INPUT**

No one from the public addressed the Board.

**ACTION ITEMS**

**Upon the Recommendation of the Superintendent,**

Mr. Dick motioned and Mr. Pribramsky seconded for discussion only

1. Approve 2010-2011 Salary Schedule for School Board Members. – The motion failed for approval as the Board Members would have received an increase in salary if it were approved. The Board shall receive the same salary as last year with no increase.

**Upon the Recommendation of the Superintendent,**

Dr. Walker motioned and Dr. Mathewson seconded

2. Approve the 5 Year Work Plan. Goal Area 6

A discussion ensued relating to the time table for the PKS item. It was decided that the item shall be amended to the timeline for PKS to 2013-2014.

**ROLL CALL**

**MR. DICK      NO**

**DR. MATHEWSON      YES**

**MR. PRIBRAMSKY      NO**

**DR. WALKER      YES**

**MR. GRIFFITHS      YES**

**Motion passed**

(Copy in SMB 49, page 62)

**Upon the Recommendation of the Superintendent,**

Dr. Walker motioned and Mr. Pribramsky seconded for approval

3. Approve Addendum #2 with Coastal Construction incorporating the Davis – Bacon Act into the Contract for Construction. Goal Area 5 (09/27/10 subject to revision)

4. Approve Addendum #3 with Coastal Construction and Approving the GMP and Setting Construction Manager Fee and Liquidated Damages

A lengthy discussion ensued on this matter. Mr. Bill Pippin representing Zumbrennan in doing the initial report on the GMP and Bank of America is supportive of that independent evaluation being done on a regular basis. Zumbrennan will be representing the Owner, MCSD. Mr. Dan Whiteman of Coastal Construction addressed the Board. Mr. Bruce Hallock discussed the GMP as a representative of MARSH.

**Dr. Walker motioned and Mr. Dick seconded for approval**

**REVISIONS: Addendum 3 – Coastal Construction Contract - Mr. Scott Black notated the following correction to page 3 –section 5.3.1.Sub B all changes orders with no time extension for less than 3% of the GMP shall have no markup for general conditions or fee as stated in the presentation.**

**#2 – under liquidated damage schedule typo: Completion date phase 1 October 29, 2011 and phase 2 is April 30, 2013.**

**AND ---**

**Authorize the Superintendent, upon execution to immediately issue a notice to proceed.**

Motion passed without objection  
(Copy in SMB 49, page 63)

**Upon the Recommendation of the Superintendent,**

Mr. Pribramsky motioned and Dr. Mathewson seconded for approval

5. Approve Memorandum of Understanding with the City of Key West on Parameters of Negotiations of Glynn Archer School Property Acquisition/Disposition. Goal Area All

Motion passed without objection  
(Copy in SMB 49, page 64)

**Upon the Recommendation of the Superintendent,**

Mr. Dick motioned and Mr. Pribramsky seconded for approval

Approve District Travel (Consent Item 6)

Motion passed without objection:

(Copy in SMB 49, page 65)

**Upon the Recommendation of the Superintendent,**

Mr. Pribramsky motioned and Mr. Dick seconded for discussion

17. Approve the Recommendations for Administrative Personnel Employed for the 2010-2011 School Year. (Consent Item 5) – Mr. Pribramsky questioned the need for the position and asked about the hiring freeze currently in place. This reading position is a critical position which is currently funded Dr. Burke stated.

**ROLL CALL OLD MOTION to approve as presented.**

MR. DICK NO

DR. MATHEWSON YES

MR. PRIBRAMSKY NO

DR. WALKER YES

MR. GRIFFITHS NO

**Motion FAILED**

**New Motion:** Dr. Walker motioned and Dr. Mathewson seconded for approval

**ROLL CALL NEW MOTION** to approve as presented with a caveat for the Administrative plan to be brought to the Board at the second meeting in October.

MR. DICK YES

DR. MATHEWSON YES

MR. PRIBRAMSKY YES

DR. WALKER YES

MR. GRIFFITHS YES

Motion passed without objection

(Copy in SMB 49, page 66)

**Upon the Recommendation of the Superintendent,**

Mr. Pribramsky motioned and Mr. Dick seconded for approval

18 (17 c). Gerald Adams School Daycare - Money to be used for other school items. Mr. Pribramsky questioned the daycare programs and if they are operating in the black. Dr. Burke stated this fiscal year they are operating in the black. Monies do not come back to the District but rather to the individual school.

Motion passed without objection:

(Copy in SMB 49, page 67)

**Upon the Recommendation of the Superintendent,**

- I9 (1). Approve Recommendation for Out of Field Teachers for Regular Term 2010-2011.  
Dr. Mathewson raised concern about the Out of Field teachers.

Motion passed without objection:  
(Copy in SMB 49, page 68)

**Miscellaneous:**

Dr. Burke announced to the Board that Poinciana Elementary will implement a cap on enrollment affecting students newly enrolling and those desiring out of district transfers. The school is currently over capacity.

**ADJOURNMENT**

There being no further business, the Chair adjourned the meeting.

*Andy Griffiths*

Andy Griffiths, Chair

*Joseph P. Burke*

Joseph P. Burke, Superintendent