



“Student Success,
Whatever It Takes”

SCHOOL BOARD OF MONROE COUNTY
SPECIAL MEETING MINUTES

August 24, 2010 at 4:00 pm

Marathon High School Media Center
Marathon

PRESIDING: Andy Griffiths, Chair

PRESENT: John Dick; Duncan Mathewson; Steven Pribramsky; Debra Walker; Dr. Joseph Burke, Superintendent and School Board Attorney Richard Collins

A COLLABORATIVE BARGAINING SESSION WAS HELD AT 4:00 P.M.

REGULAR BUSINESS MEETING – 5:00 P.M.

CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE.

ADOPT AGENDA AND FORMAT – Superintendent’s and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Upon the recommendation of the Superintendent;
Mr. Pribramsky motioned, and Dr. Mathewson seconded to approve the agenda as amended:

Pulled for Action

7. Approve Contract with Thinkgate, LLC. Goal Area 3
12. Approve BID NO. 417, BAKING PRODUCTS and Associated Contract with Flowers Baking Company
15. Approve BID NO. 421, CONCRETE PRODUCTS and Associated Contract with Monroe Concrete Goal Area 6

Emergency Item added by Mr. Pribramsky. A discussion item was added on sending a letter to the Court relating to Monique Acevedo’s case with a deadline of next week collectively as a Board. The item was added without objection and the item was added as Action Item #9

The agenda was adopted as amended.

RECOGNITION

The Superintendent and Board recognized the following:

1. Teaching American History Grant Award Announcement
2. I3 Grant for Take Stock In Children Award Announcement
3. Melanie Stefanowicz, Anne Murphy, David Erhard, Amy Jones, Jessy Hulme, Shelley Barre, Miguel Menendez, Dave Perkins, and Lisa Clearman - Key West High School 9th Grade Center's participation in the *Secondary School Redesign Initiative*, award winner by the 2010 FASD Award Review Committee.
4. Race to the Top – Florida Awarded 7 million.
5. David Makepeace was recognized in a magazine article; Team Blue.

APPROVAL OF MEETING MINUTES

Upon the recommendation of the Superintendent;
Mr. Pribramsky motioned, and Dr. Mathewson seconded to approve

1. Approval of Minutes June 8, 2010, June 22, 2010, (08/22/10) July 2, 2010 (08/23/10)

Motion passed without objection.
(Copy in SMB 49, page 45)

STAFF REPORTS

Curriculum:

International Baccalaureate Update – Mrs. Jeanne Sanford presented an update on the program and the projected diploma offerings, reviewed the community service components and highlighted the investigation of the IB program courses at the school level, identified coordinators at each school.

Finance:

Report on Monthly Credit Card Expenses - Mr. Kinneer recapped the monthly update on the purchases. There were no questions. Dr. Salinero did state there will be a \$1900 credit from the Federal Government.

Internal Auditor:

- A. Recommendations from the Audit Committee
 1. Mr. Gentile spoke concerning the potential for an Amendment to the Audit Committee Charter
 2. The Audit Committee is pursuing the creation of a policy concerning lowest bids and the MCSD exceptions concerning the lower bids.
- B. Contract Report (08/24/10) – Mr. Pribramsky motioned, and Mr. Dick seconded to accept the report as presented by Mr. Gentile verbally. Motion Passed.

Mr. Gentile spoke concerning the implementation of a Fraud Hotline and creation of an Audit website. He recapped the Audit Committee's evaluation by the Board.

The Audit concerning contract monitoring was presented to the Board. Mr. Dick spoke about the Key Largo School subcontracting issue from the audit with reference to billing. He wants to know how this will be prevented in the future. Mr. Gentile provided an explanation and stated that he will personally follow up on that issue.

CITIZEN INPUT

1. Eric Buhyoff – spoke concerning the budget and high school administration, and thanked Mr. Pribramsky for his service to the district.
2. Margaret Romero – questioned the Glynn Archer status, and why is it that they will be going to a K-8, but other elementary schools will remain, and she suggested a project on accountability implemented on current and retired employees.
3. Ed Davison – Race to the Top Grant and class size

The Regular meeting was recessed.
And the Public Hearing was opened to discuss:

PUBLIC HEARING:

1. Concerning Class Size Measures No one from the Public addressed the Board during the Public Hearing.

CONSENT AGENDA

Upon the recommendation of the Superintendent;
Mr. Pribramsky motioned, and Mr. Dick seconded to approve in bulk (**except 7, 12, 15**)

1. Approve Additional Language Concerning CPR/First Aide to Current Job Descriptions. Goal Area 4
2. Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2010-2011 School Year. Goal Area 4
3. Approve Requests for Leave. Goal Area 4
4. Approve the Recommendations for Instructional Personnel Employed for the 2010-2011 School Year. Goal Area 4
5. Approve Bank Reconciliation for the month of June, 2010. Goal Area 8
6. Approve Schedule of Investments for month ending June, 2010. Goal Area 8
8. Approve Fund Transfers. Goal Area 8
 - a. Approval of Transfers Needed for Year-End Closing.
9. Approve Memorandum of Understanding with the City of Key West for School Resource Officers for the Key West Area. Goal Area 5. Goal Area 8
10. Approve BID NO. 413, PAINTING CONTACTOR and Associated Contract with Mailoux and Sons. Goal Area 6 (08/18/10)

11. Approve BID NO. 415, PEST CONTROL and Associated Contract with Massey Services, Inc, Preventech. Goal Area 6
 13. Approve BID NO. 418, DAIRY PRODUCTS and Associated Contract with McArthur Dairy. Goal Area 6
 14. Approve BID NO. 420, AIR CONDITIONING CONTRACTOR and Associated Contract with Miller Mechanical. Goal Area 6
 16. Approve District Travel. Goal Area 5 (UD 08/23/10)
 17. Approve Flood Insurance Renewal. Goal Area 6 (08/19/10)
- Motion passed without objection.
(Copy in SMB 49, page 46)

ACTION ITEMS

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Mr. Pribramsky seconded to approve

1. Approve Budget Amendments, Resolution #756. Goal Area 8 (08/18/10)

Motion passed without objection.

(Copy in SMB 49, page 47)

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Dr. Mathewson seconded to approve

2. Approve Advance of Funds. Goal Area 8 (08/18/10)

Motion passed without objection.

(Copy in SMB 49, page 48)

Upon the recommendation of the Superintendent;

Mr. Pribramsky motioned, and Dr. Mathewson seconded to approve

3. Approve Pre-Closing Document Review and Construction Monitoring Services Contract with zumBrunnen Services for Construction of the New Horace O'Bryant Middle School. Goal Area 6.(08/19/10)

Motion passed without objection.

(Copy in SMB 49, page 49)

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Mr. Pribramsky seconded to approve

4. Approve Legal Services Contract with Vernis & Bowling for the Recovery of District Funds. Goal Area 5 (08/19/10)

ITEM WAS PULLED – NO ACTION TAKEN BY THE BOARD.

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Dr. Mathewson seconded to approve

5. Approve SES Provider Contracts with the Providers Below with Additional Assurances from the SES Providers: (08/18/10)

- a. Si2
- b. Academics Arts Athletics
- c. ATS
- d. Educational Tutorial
- e. One on One
- f. 100 Scholars
- g. JFK
- h. Club Z!
- i. A Quantum Leap
- j. Academic Excellence
- k. Alpha Academic Services

Motion passed without objection.
(Copy in SMB 49, page 50)

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Dr. Mathewson seconded to approve

6. Consent Item 7 Approve Contract with Thinkgate, LLC. Goal Area 3

Motion passed without objection.
(Copy in SMB 49, page 51)

Upon the recommendation of the Superintendent;

Mr. Dick motioned, and Mr. Pribramsky seconded to approve **(initial motion)**.

A discussion ensued as to why the lowest bidder was not chosen. Mr. Pribramsky asked Mr. Collins about the Disclosure Affidavit presented. Mr. Pribramsky would like to revisit this contract. Mr. Kinneer stated that there was a bid committee and that committee did tell him that the lowest bidder did not have the capability of meeting the specifications. That information was not listed on the rationale. It is suggested that pertinent information be placed on the Rationale.

7. Consent Item 12. Approve BID NO. 417, BAKING PRODUCTS and Associated Contract with Flowers Baking Company. Goal (08/18/10)

Modified motion:

Dr. Walker motioned, and Mr. Pribramsky seconded to approve (second motion)

In an effort to keep the food supply coming the Board provided the Superintendent authority to extend this contract until the next Board meeting.

Authority to extend the contract that contract another 2 weeks until the contract language is defined.

Motion passed without objection.

(Copy in SMB 49, page 52)

8. (TABLED) Consent Item 15. Approve BID NO. 421, CONCRETE PRODUCTS and Associated Contract with Monroe Concrete

THIS ITEM WAS TABLED TO THE SEPTEMBER 17, 2010 MEETING. NO ACTION WAS TAKEN BY THE BAORD.

**ADJOURN REGULAR BUSINESS MEETING
CONVENE BUDGET WORKSHOP**

J. BUDGET WORKSHOP WAS PRESENTED BY MR. MICHAEL KINNEER, CFO AND DR. BURKE:

A power point was presented by Mr. Kinneer.

1. Presentation of Proposed Tentative Budget 2010-2011

	Tentative <u>Millage Levy</u>	Proposed Amount <u>To be Raised</u>
a. Required Local Effort	1.9440	\$37,873,152
b. Basic Discretionary	0.7295	14,212,173
c. Additional	0.5000	9,741,037
d. Capital Outlay	0.4000	7,792,830
e. Critical Needs	0.2500	4,870,518
Total	3.8235	\$74,489,710

**THE TOTAL MILLAGE RATE TO BE LEVIED IS LESS THAN THE ROLL-BACK RATE
BY .97 PERCENT.**

**ADJOURN BUDGET WORKSHOP
RECONVENE REGULAR BOARD MEETING**

9. Emergency Item: The Board revisited the draft letter from Mr. Pribramsky concerning the letter to the State Attorney.

Mr. Pribramsky provided a draft letter for the Board to consider in presenting as response to the State Attorney. Mr. Collins was tasked with drafting an appropriate letter and providing it to the State Attorney for inclusion in the Court Record by Friday.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 7:02 pm.

Andy Griffiths

Andy Griffiths, Chair

Joseph P. Burke

Joseph P. Burke, Superintendent