

THE SCHOOL BOARD OF MONROE COUNTY

Workshop and Regular Meeting Minutes

A.J. Henriquez Adm. Bldg.

April 21, 2009, 10:00 am

PRESIDING: Andy Griffiths, Chair

PRESENT: Steven Pribramsky; Duncan Mathewson; Debra Walker; John Dick; Randy Acevedo, Superintendent and School Board Attorney Richard Collins

CLOSED ATTORNEY/CLIENT SESSION

The Board met in closed session concerning the Wilkoff v. Monroe County School District case.

WORKSHOP AGENDA – Time Certain 10:00 a.m.

Update on Investigative Auditor, Richard Fetcher - Mr. Fetcher briefed the Board on his findings since the last meeting. He discussed the cash handling process at the Cosmetology Classes in Adult Education. He will provide the Board an update at the first meeting in May. The threshold for auditing of Adult Ed's federal grants was questioned and why it was not audited in the last 10 years. Mr. Fetcher spoke concerning his efforts to contact travel agency previously used by the District. He reiterated the technological units are still in safe keeping and there have been no requests for them at this time. The maintenance department pcards have been reviewed and there seems to be no correlation between the cards and the anonymous letter received.

Ranking and Selection of Legal Services Firms – The Board turned in signed ranking sheets for tabulations. The outcome of the tabulations listed Fowler White as first choice and Ausley McMullen as second choice. The Legal Department will move forward to negotiate a contract with Fowler White.

Discussion with Mrs. Frankie St. James - Mr. Yagel with the legal firm Hershoff, Lupino and Yagel who represents Ms. St. James. He handed out the letter from CDWG the vendor that sponsored the Administrative Retreat and explained who paid for the retreat and presented a check which paid for the retreat. Mr. Yagel is to discuss with Mr. Collins the demands he set forth. One of which was an apology by the Board for its comments against Ms. St. James.

BOCC-Resolution - Discussion on the Resolution with the Board of County Commission was not held as this item was stricken from the agenda.

Discussion on Recruitment Agencies for Internal Auditors. – The Board selected the Mercer Group and directed the Legal Department craft a contract. The job description will be massaged further with the assistance of the Mercer Group.

Mr. Henriquez provided the Board with an update on the stimulus package.

Head Start Update & Continuation of the Grant Application & Budget– Ms. Whidden reviewed with the Board highlights of the Head Start Program & grant application. She asked for the Board offer their support for her to accept the offer to become the Chairman of the Head Start Committee. It was the

consensus of the Board to support Ms. Whidden as the Chairman which would include additional travel to mandated meetings. Ms. Whidden stated there is a correction to page 12 which should read 36 students. The Board acknowledged the correction.

Comprehensive Reading Plan Mr. Taylor presented a power point covering the Comprehensive Reading Plan, and mandatory assessments for conventional public schools. All Charter Schools have been invited by the District to participate in the reading plan, but all have declined participation.

Dr. Boros' Monroe County Attack on Fat Presentation – Dr. Boros presented to the Board the Medifast program and highlighted the health benefits for the students and the financial benefits for the district.

Interlocal Agreement with the City of Marathon The interlocal addresses the need for fill at Marathon Manor. The district shall pay for transportation costs and billing will be deferred up to one year with the costs estimated at between \$75,000 to \$100,000. It is possible a permit will be needed to fill the pit. The Board provided consensus to Mr. Sims to move forward.

Energy Savings Alternatives – Fred Sims discussed the two RFP's. One route would be an RFP for Solar energy the other would be to package a deal that would look at energy usage district wide and do energy audits of the buildings and asked the Board for direction. Mr. Sims announced that this year to last electric billing district wide reduced electric consumption by 19% over last year by managing it ourselves. Dr. Walker would like to replace fixtures as needed. Mr. Dick suggested looking to see how the hydroponics project works at Key Largo School. The RFP would be for panels on the roofs of the buildings and to look at electrical buy back programs.

Mr. Sims updated the Board on the Wind Turbine Pilot Program at Key West High School's vocational building. It is being spearheaded in Mr. Clearman's classroom area with his assistance.

Contract Reduction Responses: The following firms responded to the Board's request of a 10% reduction in costs: Rapid Solutions Group, Inc. and Ombudsman.

Discussion on the Closure of Sigsbee School and Consolidation on Glynn Archer's Campus. Under previous closed negotiations the Board was in favor of closing the school in light of budgetary constraints. However, after the Board's discussion with the Superintendent it was the Board's intent to keep Sigsbee open for the next 15 months to allow for the potential of Sigsbee Charter coming to fruition. They are potentially in a position to charter. The Superintendent will not make a recommendation based on the Board's tone. The Sigsbee community deserves to have this issue taken up and put to bed Dr Walker stated. If the district must close negotiations must occur to finalize a charter contract. Mrs. Lesley Crabbs with the Charter committee stated they are applying for a start up grant which is not for operational costs, they'd also like to negotiate the inventory and the infrastructure, along with lease options. Mrs. Crabbs stated it is doable and they plan on moving forward. Mrs. Crabbs stated more families are moving out of the area. Mr. Fraga will provide a weekly update on Sigsbee at each Board Meeting. The remaining discussion was held at 5:00 pm.

Mr. Pribramsky questioned the move of 1.3 million from capital to debt service. Ms. Reitzel is to address his concerns.

Adult Education Update: The Update on Adult Education was stricken from the agenda.

BUSINESS MEETING AGENDA – Time Certain 5:00 p.m.
CALLED TO ORDER

THOUGHT OF THE DAY

PLEDGE OF ALLEGIANCE Amber Russell from Gerald Adams Elementary

ADOPT AGENDA AND FORMAT

Upon the recommendation of the Superintendent,

Dr. Walker moved, Mr. Dick seconded that the Board adopt the agenda as amended.

Corrections: Consent Item #28 should read Case Number 08-09-6S not 5S, and Case Number 08-09-6s should read 08-09-7S.

Action Item #1 Should read Approve Financial Statements for the Month of February 2009.

Deleted: Consent Items & Action Items below:

#6- Approve Meeting Minutes of the Big Pine Elementary Academy for November and December, 2008 and August 2008 and Meeting Minutes for the Montessori Elementary Charter School of November 10, 2008. Goal Area 5

13B – Out of County Travel Letter B.

23 - Approve Contract and Bid No. 386 Aerobic Sewage Treatment Plant Services.

24 - Renewal of Lease with The Learning Center. Goal Area 5

25 - Approve Interlocal with Monroe County for Use of EHPA for Marathon High School. Goal Area 6

29 – Approve Invoices for Vernis & Bowling, Inc.

Action Item #8 – Approve the Resolution Concerning the Monroe County Board of County Commission – No Resolution was prepared or presented at this time.

Moved: Student Expulsion Hearing to consent item #33 – Case Number 08-09-7S .

Added: Action Item: #11 The Promissory Note

Pulled for Discussion: Consent Items: #5, 12, 22, and 26 they become Action Items #12, 13, 14, and 15 respectively.

Motion Passed without objection

RECOGNITION

The Board and Superintendent recognized the following:

Student Recognition

- a. Margo Ellis and Trish Ribadeneyra & the Gerald Adams OMM Team - State Competition
- b. BJ Ferdindad, Alyssia Lopez, and Amber Russell – Special Olympic Athletes from Gerald Adams.
- c. Logan Lowe - Poinciana Elementary's Kohl's Kids Who Care Recognition
- d. Lynsey and Aubrey Rodriguez, Marlene Thurber, Ariel Markey, Fernando Moradel, Barbara Romanova - Mayor Award Nominee, Key West High School
- e. Zach Harden – Dartmouth Recognition, Key West High School
- f. Zev Zahav, Alex Fierro, and Mathew Fox, Biodiesel Class, Key West High School
- g. Amanda Lopez, Key West High School Newspaper Sports Writer

Outstanding Accomplishments

- a. Chris Novak and Stephanie Manaher - Horace O'Bryant Recycling Club and Environmental Club
- b. Brandi Ortiz, Pam Kessler, Emsa Harding, Kristen Condella - Horace O'Bryant Relay For Life Team
- c. Jennifer Walker & Mr. Ban – Holocaust Survivor and Guest Speaker at Horace O'Bryant

Also recognized were the Marathon High School Band Naples Jazz Fest participants, Key West High School Band – FBA Straight Superiors, and Key West High School's Academic Challenge Team Championship Finals.

Board Minutes

Upon the recommendation of the Superintendent,

Dr. Walker moved, and Mr. Dick seconded the Board approve
Board Minutes of March 10, 2009

Motion Passed without objection.

(Copy in SMB 47, page 243).

Consent Agenda

Upon the recommendation of the Superintendent,

Dr. Mathewson moved, and Dr. Walker seconded the Board approve in bulk,

Approve the Volunteers Throughout the District. Goal Area 4 (Copy in SMB 47, page 244).

Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2008-2009 School Year. Goal Area 4 (Copy in SMB 47, page 245).

Approve Requests for Leave. Goal Area 4 (Copy in SMB 47, page 246).

Approve the Recommendations for Instructional Personnel Employed for the 2008-2009 School Year. Goal Area 4 (Copy in SMB 47, page 247).

Approve Meeting Minutes of the Big Pine Elementary Academy for November and December, 2008 and August 2008 and Meeting Minutes for the Montessori Elementary Charter School of November 10, 2008. Goal Area 5 (Copy in SMB 47, page 248).

Approve Bank Reconciliation for the months of March, 2009. Goal Area 8 (Copy in SMB 47, page 249).

Approve Schedule of Investments for month ending March, 2009. Goal Area 8 (Copy in SMB 47, page 250).

Approve Warrant Registers for the month of March, 2009. Goal Area 8 (Copy in SMB 47, page 251).

Approve Financial Statements for the month of February 2009 for Montessori Elementary Charter School and February 2009 for Big Pine Academy. Goal Area 8 (Copy in SMB 47, page 252).

Approve Minutes for Big Pine Elementary Academy for the Month of January 2009 and February 2009 (Copy in SMB 47, page 253).

Approve Out of County Travel A, C, D, E, F, and G. Goal Area 5 (Copy in SMB 47, page 254).

Approve After the Fact Travel A, C, D, E, F, and G. Goal Area 5 (Copy in SMB 47, page 255).

Approve Contract Addendum for SES Provider Contract with ATS Project Success. Goal Area 2 – (Copy in SMB 47, page 256). Dr. Mathewson would like an update on the SES Program at a future meeting.

Approve Contract Addendum for SES Provider Contract with One-on-One Learning. Goal Area 2 (Copy in SMB 47, page 257).

Approve Contract Addendum for SES Provider Contract with Supplemental Educational Services (Si2). Goal Area 2 (Copy in SMB 47, page 258).

Approve Head Start Continuation Grant Application & Budget. Goal Area 1 (Copy in SMB 47, page 259).

Approve Contract with The College Board. Goal Area 3 (Copy in SMB 47, page 260).

Approve List of Instructional Materials in the Area of Literature and Language Arts, Grades 6 to 12 and AP Language and Literature. Goal Area 3 (Copy in SMB 47, page 261).

Approve Contract Renewal with Simple Sanitation on Bid No. 366 Janitorial Supplies. Goal Area 6 (Copy in SMB 47, page 262).

Approve Contract Renewal with Detailed Sports Turf Construction on Bid No. 323 for Sod. Goal Area 6 (Copy in SMB 47, page 263).

Approve Plantation Key Bus Easement. Goal Area 6 (Copy in SMB 47, page 264).

Approve Student Expulsion Case No. 08-09-6S (copy in FOB)

Approve Second Agreement with Berkowitz, Dick, Pollack, and Brant for phase II, section A, Phase II Section E2 and Phase II Phase E3 and Exhibit B. (Copy in SMB 47, page 265).

Approve Third Agreement with Berkowitz, Dick, Pollack, and Brant for phase II C and Exhibit B. (Copy in SMB 47, page 266).

Approve Student Expulsion Case No. 08-09-7S (Copy in FOB)

Motion Passed without objection.

Citizen Input

Capt Ed. Davison spoke concerning budget transfers.

Public Hearing

A public hearing was convened to hear input from the public concerning the following policies:

1. Proposed Internal Auditing Emergency Policy
2. Proposed Anti-Fraud Policy.
3. Proposed Revised Bullying Policy.
4. Proposed Revised Homeless Policy.

There being no input from the public; the public hearing was closed.

SPECIAL ACTION ITEMS

Upon the recommendation of the Superintendent,

Dr. Walker moved, Dr. Mathewson seconded the Board approve

Financial statements for the month of February 2009.

Approve Budget Amendments, Resolution 720

Approve Financial Statements for the month of March 2009

After discussion, it was the consensus of the Board to table Action Items 1, 2, and 3 until the April 28th, 2009 meeting. It was questioned how long can the Board go without approving financials.

Upon the recommendation of the Superintendent,

Dr. Walker moved, Dr. Mathewson seconded the Board approve in bulk

Proposed Internal Auditing Emergency Policy

Proposed Anti-Fraud Policy.

Proposed Revised Bullying Policy.

Proposed Revised Homeless Policy.

Motion Passed without objection

(Copy in SMB 47, page 267)

Upon the recommendation of the Superintendent,

Dr. Walker moved, Dr. Mathewson seconded the Board approve in bulk

Approval of recommendations to advertise/fill open positions:

Custodians

Key West High School

Keys Center for Girls

Coral Shores JV Football Coach
Sub Bus Drivers
Sub Food service
Lead Custodians at Key Largo School and Poinciana School

Motion Passed without objection
(Copy in SMB 47, page 268)

Approve the Closure of Sigsbee School and Consolidation on Glynn Archer's Campus. This item was not voted on. Captain Holmes addressed the Board to reiterate their support for the Charter School. It was the Board's consensus that the district school will remain open for the next 15 months to allow for the charter to open. **Mr. Griffiths wanted the record to reflect that in 15 months the District will either have a Charter or a vacant property.** Mr. Fraga and the Charter Committee will meet to work out the details on the negotiations for a contract to open the Charter either in 3 months or next fall. Mr. Henriquez wanted to ensure that they are as successful as possible.

Upon the recommendation of the Superintendent,
Dr. Walker moved, Mr. Dick seconded the Board approve

Approve Promissory Note

Motion Passed without objection
(Copy in SMB 47, page 269)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Dr. Mathewson seconded the Board approve

Approve the Recommendations for Administrative Personnel Employed for the
2008-2009 School Year. Goal Area 4

The return of Principal Welsh was questioned. He returned to Key West High School in April after retiring for one month, and is currently on the Recommendations list to finish out the 08-09 School Year until June 30, 2009. The legal department is to draft an employment contract with Mr. Welsh that stipulates the term to end on June 30, 2009.

Motion passed without objection.
(Copy in SMB 47, page 270)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Dr. Mathewson seconded the Board approve

Approve Out of County Travel #12 B for Eleanor Garcia.
The need for her to travel was questioned as she is retiring soon. It was explained that because a replacement has not been determined, and it was important training she would attend.

Motion passed without objection.

(Copy in SMB 47, page 271)

Upon the recommendation of the Superintendent,

Dr. Walker moved, Dr. Mathewson seconded the Board approve

Approve Contract Renewal for Bid No. 348 for General Labor. – No vote was taken. The consensus of the Board was to rebid it and not grant a renewal.

Motion was pulled.

Upon the recommendation of the Superintendent,

Dr. Walker moved, Dr. Mathewson seconded the Board approve

Approve Contract with North Star Technical Services, Inc. Goal Area 7
It was explained that this contract was for \$27,000 to cover the replacement of the UPS which is over 7 years old.

Motion passed without objection.

(Copy in SMB 47, page 272)

ADJOURNMENT

There being no further business, the Chair adjourned the meeting.

Andy Griffiths

Andy Griffiths, Chair

Randy Acevedo

Randy Acevedo, Superintendent